

SCHOOL OF EDUCATION

DEPARTMENT OF PSYCHOLOGY IN EDUCATION

APPLICATION FOR UNDERGRADUATE ADMISSION BACHELOR OF SCIENCE PROGRAM

(Check one)

- Applied Developmental Psychology
- Applied Developmental Psychology/Early Education Program (ADP Plus)
(A joint BS/MEd program leading to dual teacher certification in early childhood and special education after the fifth year.)
- Applied Developmental Psychology Practitioner Program – Evening

All information on this form is private and confidential, will only be used internally, and will not be released to persons or institutions outside the University without your written consent.

Please print or type

_____ **Check One:** New Admit _____ Re-admit _____ Email: _____
 Social Security Number
 (Required if you intend to apply for financial aid)

_____ Last Name _____ First Name _____ M.I. _____ Maiden or Previous Name _____

Local Address:

_____ Street Address _____
 _____ City _____ State _____ Zip _____ Phone _____

Permanent Address:

_____ Street Address _____
 _____ City _____ State _____ Zip _____ Phone _____

Are you a Citizen or Permanent Resident of the US? ___ Yes ___ No **Country:** _____

Your response to the following questions is voluntary, and will not be used to deny access or admission. They will however, assist the University in proving data to demonstrate compliance with federal regulations.

Race/Ethnicity: (optional) _____ **Sex:** _____ **Date of Birth:** _____
 ___ Black _____ Hispanic _____ Male _____ / ____ / ____
 ___ Asian/Pacific Islander _____ White _____ Female _____ month/date/year
 ___ American Indian/Alaskan Native

ACADEMIC PREPARATION – Academic work beyond high school in order of attendance
College or University _____ **Major** _____ **# of Credits Earned** _____

EMPLOYMENT RECORD – Two most recent positions. Begin with present or last position held.

Name and Location of Employer	Position	Date Worked

Transfer candidates and current University of Pittsburgh students: List all courses in which you are currently registered, or will be registered prior to transfer into the ADP Program.

Current Courses	Term	Credit Hours	Courses to Be Taken	Term	Credit Hours

THE UNIVERSITY OF PITTSBURGH IS COMMITTED TO AFFIRMATIVE ACTION. THEREFORE, IF THERE ARE ASPECTS OF YOUR BACKGROUND WHICH YOU FEEL MERIT SPECIAL CONSIDERATION, PLEASE COMMENT ON AN ATTACHED SHEET OF PAPER.

I attest that all information in this application is correct. I understand that action on the application cannot be taken until all transcripts and credentials are received.

Signature: _____

Date: _____

Procedures for Admission

DEADLINE: Applications are reviewed once a year. The deadline for admission into the Fall Term is March 15.

ADMISSION MATERIALS MUST INCLUDE:

- 1) Completed School of Education Undergraduate Application for Applied Developmental Psychology
- 2) Current Official Transcript with a minimum of 60 credits earned with a 2.5 QPA or better
- 3) A three-part written statement as described in the application instructions.
- 4) Three letters of recommendation, two academic references and one who has supervised work with children.

ALL APPLICATION MATERIALS MUST BE SENT OR DROPPED OFF TO:

SCHOOL OF EDUCATION
 STUDENT SERVICE CENTER
 5500 POSVAR HALL
 PITTSBURGH, PA. 15260

*****If you are a student in CAS or CGS, make sure you fill out an UNDERGRADUATE PROGRAM CHANGE ALONG WITH THIS APPLICATION AND TAKE IT TO: 140 Thackeray Hall for CAS; 407 Cathedral of Learning for CGS in order for your academic folder to be sent to the School of Education Student Service Center to process your application.**

***** If transferring from another college or university, a University Undergraduate Application for Admission, together with a \$45.00 application fee (check can be made payable to the University of Pittsburgh and submitted directly to the Office of Admission and Financial Aid).**

The applicant should contact the person listed below to obtain specific program information.
 Applied Developmental Psychology Linda Wolf (412) 624-0306 lwolf@pitt.edu

**MAKING APPLICATION TO APPLIED DEVELOPMENTAL PSYCHOLOGY
BACHELOR OF SCIENCE**

Preparing the Application

1. Transfer Students applying from outside the University of Pittsburgh must apply through the University of Pittsburgh Office of Admissions and Financial Aid. This can be done online at <http://www.pitt.edu/~oafa/transadm.html>.

2. In addition, all applicants must complete the School of Education Undergraduate Applied Developmental Psychology Supplemental Application.

This form can be downloaded from the School of Education Website at www.pitt.edu and submitted to the School of Education Student Service Center. Information requested includes your employment background, a list of the names and addresses of the people who will be completing reference forms on your behalf, and academic credit requirement questions. Your signature and the date must be included on the bottom of this form.

3. Written Statement

Each applicant is required to include with the application a three-part written statement discussing the following concerns in depth:

Part 1: The influence in your life experience that made you select child and youth work as a profession.

Part 2: What you believe child development and child care education can contribute to your professional competence.

Part3: What you believe to be one of the most important contemporary social issues and why.

This statement should be typewritten and should not exceed eight pages.

4. Transcripts

It is the responsibility of the applicant to request the registrar of each college attended to send a complete official transcript to the Student Service Center, School of Education. These arrangements should be made immediately. If work is still in progress at the time of filing an application, the student should request a supplemental transcript at the end of each term. While a decision for acceptance may be made while academic work is still in progress, an up-to-date transcript must be received before the applicant can register for coursework. Credentials submitted in support of an application are not returned.

Persons seeking a transfer to the University of Pittsburgh from another college or university must also submit a high school transcript or its equivalent.

5. References

The application requires three letter-of-reference forms. Two letters of recommendation should be from college advisors or instructors at the college level and one professional reference from someone who has observed, or can testify to your aptitude for working with children and youth.

Blank reference forms can be downloaded from the School of Education web site and should be sent to each of your references. Please note that you should write your name on the top of the reference form prior to forwarding the form to the reference person. Also, read the top section (relative to Public Law 90-247) and respond according to your wishes. Your signature in this section means that you waive your right (as specified in the law) to access the content of the reference letter. If you do not sign, you maintain your right to access as specified in the law.

Individuals submitting references should mail the completed form directly to the Student Service Center, School of Education, 5500 Posvar Hall, University of Pittsburgh, Pittsburgh, PA 15260.

6. Other Supporting Materials

The Applied Developmental Psychology Program does not require the submission of scores from an examination for admission consideration. However, applicants wishing to submit such exam scores or other materials (publications, major papers, etc.) in support of their application may do so. In no instance will an applicant not submitting these be penalized in determining acceptance for the program.

Special circumstances surrounding individual applicants may indicate the need for additional materials (references, etc.) to be submitted in support of the application. The school reserves the right to require selected additional materials as it deems appropriate.

Applications are reviewed upon receipt of ALL required materials.

7. Admission Interviews

Interviews may be initiated by the admissions personnel. Applicants who feel they would like to discuss special circumstances surrounding their application are encouraged to seek admissions interviews. The interview, if necessary, should be scheduled after all application materials have been received. Usually, decisions on applications for admission are made without an interview.

All applicants are welcome to seek information-sharing interviews.

8. Application Fee
University of Pittsburgh students currently enrolled in one of the five campuses are NOT required to submit an application fee. A \$45.00 application fee is required for all other applicants to the program (this includes former University of Pittsburgh students who are not currently enrolled in the University).
9. Confidentiality
The B.S. Applied Developmental Psychology Program's admission procedures may, on an individual basis, necessitate a review of an applicant's records by the Admissions Committee.

Submitting the Application

The application forms, transcripts, references, the application fee and any additional materials must be received by March 15:

For new and transfer students:

University of Pittsburgh
Office of Admissions and Financial Aid
Alumni Hall
Pittsburgh, PA 15260

For students currently enrolled in the University of Pittsburgh system:

A University of Pittsburgh application for admission is not required from currently enrolled students. The student must contact their current school to initiate program change. A School of Education Applied Developmental Psychology application must also be completed and forwarded to:

University of Pittsburgh
School of Education
Student Service Center
5500 Wesley Posvar Hall
Pittsburgh, PA 15260

