Council of Graduate Students in Education (CGSE)

2/11/2022 10:00am-11:00am
Meeting Agenda

Zoom Link: https://pitt.zoom.us/j/98390039519

Attendees: Ogechi Irondi, Kristen Buonomo, Cole D’Alicandro, Ivy Chou, Sendi Estrada, Ricky Rogers, Thomas James, Yuan Gao, Dylan Kapit, Prachi Patel, Andrea Zito

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**Call to Order**

10:00-10:10am
Sendi

Welcome
November and January minutes were reviewed and approved

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**New Business & Committee Updates**

10:10-10:20am
Sendi

**CGSE President Updates:**
- **Extra Mile Award** Updates
  - Nomination page will go live Monday, February 14 and will be open until March 1
  - Link is on SOE website and will be included on SOE newsletter
  - Link will be shared with Ivy for social media
  - Voting will be done by CGSE officers unless there are duplicates or a large number of nominations. We will then consult with Dr. Zito to see if a committee is needed.

- **CGSE Officer Spring Elections Information Session Updates**
  - From the doodle poll, information sessions will be offered at the following day/time:
    - Wednesday, 2/16 10am
    - Friday, 2/18 2pm
  - Election schedule will be shared on social media and the SOE newsletter.
  - Ogechi will share the information session slideshow

- Please sign up for check-in meetings with Sendi. She will follow up with everyone on Monday.

10:20-10:30am
Cole

**Business Manager Updates:**
- Budget Update
  - $303.18 taken from events funds (now at $1,496.82)
  - $274.10 taken from meeting snacks & supplies (now at $225.90)
  - Working on grants reimbursement requests now
- EJ and Dylan are working on pay and hope to have an update at the March meeting

10:30-10:35am
Yuan & Ivy

**SPN Committee Updates:**
- IISE Lunar New Year recap
  - There were about 30 online participants who engaged in story sharing, activities, prizes, and online raffles.
- Speed Friending event update
  - Speed Friending event is next Friday, February 18
  - Event has been shared with marketing department and social media
  - Sendi will include the event poster in the SOE newsletter

10:35-10:40am
Ricky

**Service Committee Updates:**
- An SOE student reached out and showed interest in service committee
- Thinking of having a service event in mid-March with Reading is Fundamental organization

10:40-10:45am
Claudia

**Events Committee Updates:**
- Claudia was not present at today’s meeting but updates will be given soon
10:45-10:50am  
**Kristen**  
**Colloquium Committee Updates:**  
- Survey results/updates  
  - Committee met with union reps. They will and will review survey results for student availability to determine end of February/April dates for the Colloquium.

10:50-10:55am  
**Prachi**  
**Travel and Research Grants Updates:**  
- Spring Travel and Research Grant Information  
  - 2 people have applied for the travel grant and 1 person has applied for the research grant so far.  
  - The application closes next week (February 12) and a decision will be given on the 27th.

10:55-11:00am  
**Iman**  
**Conference Committee Updates:**  
- Iman was not present at today’s meeting but updates will be given soon

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**Andrea Zito**  
**Additional Notes:**  
- April will be our first in person graduation since 2019!  
  - The date is still TBD but most likely an evening date  
  - Sendi will work with Claudia to see if there is something special that can be done for former CGSE officers and SOE graduates.  
- There will also be another professional photo day for all students this spring  
- In April, students will have another finals survival event in Posvar with snacks/drinks

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**Meeting Adjourned**

Next General Meeting: **Friday, March 18, 2022 10:00am**

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**Next Meeting Agenda Items**

- Conference updates  
- Events updates

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**Action Items**

<table>
<thead>
<tr>
<th>Task</th>
<th>Who is responsible?</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sign up for check-in meetings with Sendi</td>
<td>All</td>
<td><strong>Sign Up here!</strong></td>
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**Questions, Comments, Concerns?**

- Contact the CGSE by email at **CGSE@pitt.edu**. Also, you may contact CGSE President Sendi Judith Estrada at **SJE27@pitt.edu** and CGSE Vice President Dylan Kapit at **DIK46@pitt.edu**.
- If you need to add or change something in the CGSE meeting minutes, please contact CGSE Secretary Ogechi Ironti at **OGI1@pitt.edu**.
- Who is CGSE? Get to know your officers [here](#)!