

Council of Graduate Students in Education (CGSE)

**1/28/2022 10:00am-11:00am
Meeting Agenda**

Attendees: Ogechi Irondi, Dylan Kapit, Ricky Roger, Prachi Patel, Olivia Enders, Yuan Gao, Ivy Chou, Kristen Buonomo, Iman Sandifer, Cole D'Alicandro, Thomas James, Sendi Estrada

Call to Order

Dylan

Welcome
Introduce Agenda

New Business & Committee Updates

Dylan & Sendi

CGSE President Updates:

- CGSE Officer Spring Elections
 - Officer elections/nominations were originally planned to go live early next week (the week of January 30th) and would close on February 18th
 - The following schedule will be used for this election season:
 - Send out "save the date" to all students: Mid-February
 - Virtual Open Info session: mid-February
 - Nomination period: March 1st - March 18th
 - Time to accept nomination: March 18th - March 25th
 - Voting period: March 25th - April 8th
 - Announcement of new board members: April 11th?
 - CGSE is considering whether it would be beneficial to hold certain officer positions for first year students in the fall
- [Extra Mile Award](#)
 - In the past, the Extra Mile Award was nominated by students then the CGSE officers voted. We still need to understand the details of the nomination and voting process. The executive board will look into this and update the officers through email.
- Events/calendar updates (Ogechi)
 - Ogechi will continue to update the CGSE-Officers Outlook calendar
 - Please continue to email event information to Ivy (for social media) and Ogechi (for the shared calendar).

Cole

Business Manager Updates:

- Welcome Cole as new Business Manager!
- Budget Update
 - CGSE awarded \$430.93 in travel grants
 - The current CGSE budget is \$37,478.00
 - Dylan and Cole are still working on getting everyone paid from that budget. This continues to be in-process and will be coming to officers soon.

Olivia

Colloquium Committee:

- The Colloquium will remain virtual
- Update on unionization panel (late Feb)
 - The unionization panel will be a mixed panel including faculty and staff
 - Olivia is asking for CGSE members to please email her with any days/time that you know of classes or when students would NOT be available.
 - Olivia will send out a survey through the newsletter by emailing Andrea Zito. Olivia will also work with Ivy to have the information shared via social media.
- Update & request for help re: mental health panel (end of March/early April)

	<ul style="list-style-type: none"> ○ The Colloquium Committee is hoping to have workshops or other tangible activities that people can do regarding mental health. ○ If you know of anyone who leads workshops for grad students or speakers, please send them to Olivia. ● Participant Payment Questions <ul style="list-style-type: none"> ○ Olivia will work with Cole on figuring out how to pay participants with money or Pitt trinkets.
Prachi	<p>Travel and Research Grants:</p> <ul style="list-style-type: none"> ● Information about Spring Research & Travel Grants <ul style="list-style-type: none"> ○ The Spring application deadline is February 14th and decisions will be given on February 27th ○ The information session will be February 8th (in-person) with a zoom option on February 9th. ○ The flier will be shared through social media and the school of ed. newsletter
Iman	<p>Conference Committee:</p> <ul style="list-style-type: none"> ● Conference Updates <ul style="list-style-type: none"> ○ The Spring Conference (“Reimagining the Educator”) will be April 6th-April 8th ○ Iman will share a doodle for a planning committee meeting via email in the next few days.
Yuan	<p>SPN Committee</p> <ul style="list-style-type: none"> ● CGSE & SPN joint event - Speed Friending <ul style="list-style-type: none"> ○ This event will be held in the Pitt Union Room 548 on February 18th 2:30-4:30pm to celebrate Valentine’s Day and the Lunar New Year ○ SPN will need funding for snacks, room decorations, and a prize for participants with the total projected budget of \$450. Beverages will be donated. ○ The Executive Board voted and approved funding for this event.
<p><u>Meeting Adjourned</u></p> <p>Next General Meeting: Friday, February 11, 2022 10:00am</p>	
Next Meeting Agenda Items	<ul style="list-style-type: none"> ● Approval of November minutes ● Extra Mile Award

<u>Action Items</u>		
Task	Who is responsible?	Notes
Extra Mile voting & nomination details	Sendi	Will be emailed to the officers

Questions, Comments, Concerns?

- Contact the CGSE by email at CGSE@pitt.edu. Also, you may contact CGSE President Sendi Judith Estrada at SJE27@pitt.edu and CGSE Vice President Dylan Kapit at DIK46@pitt.edu.
- If you need to add or change something in the CGSE meeting minutes, please contact CGSE Secretary Ogechi Ironi at OGI1@pitt.edu.
- Who is CGSE? Get to know your officers [here!](#)