

Council of Graduate Students in Education (CGSE)

Time: Monday, December 12, 2022 4-5pm
Meeting Agenda

Room: 5914
5th Floor Posvar Welcome Center
Zoom: <https://pitt.zoom.us/j/9474992190>

Attendees: Ogechi Ironi, Holly Plank, Hillary Henry, Yuan Gao, Hannah Goldstein, JP Marerro-Rivera, Cara Roth, Yue Geng

Time	<u>Call to Order</u>
Facilitator	Meeting started at 4:06pm
4:00-4:05 pm Ogechi	<p>Welcome</p> <p>Review & Approve Last Meeting's Minutes</p> <ul style="list-style-type: none"> • November 2022 Meeting Minutes <ul style="list-style-type: none"> ○ Motion to approve- Hannah Goldstein, second- Hillary Henry <p>Introduce Agenda</p>
	<u>Old Business</u>
4:05-4:07pm Ogechi & Holly	<ul style="list-style-type: none"> • Spring availability Doodle (LINK)/ Dates <ul style="list-style-type: none"> ○ Please complete by Monday, December 12th EOD • Feedback on forms <ul style="list-style-type: none"> ○ These will show up on our emails to gather feedback from CGSE officers and members.
	<u>New Business & Committee Updates</u>
4:07-4:20pm Ogechi	<p>President Updates:</p> <ul style="list-style-type: none"> • SORC Policy Updates <ul style="list-style-type: none"> ○ SORC is understaffed and aware of transparency and time challenges. They are working on it. ○ SORC is working to understand how organizations run, and we are advocating for more planning for future sustainability.
4:20-4:25pm Anna	<p>Business Manager:</p> <ul style="list-style-type: none"> • Budget Update <ul style="list-style-type: none"> ○ Annual subsidy updated from \$12,440 to \$13,352.50 per 11/28 email from SORC ○ Still waiting on FY21 carry over • Dashboard Update

	<p>2022-2023 CGSE Financial Dashboard</p> <div style="display: flex; justify-content: space-around;"> <div data-bbox="316 199 852 462"> <p>Budget Status</p> <p>Spent (\$4,215) 12.1%</p> <p>Remaining (\$30,585) 87.9%</p> </div> <div data-bbox="868 199 1502 462"> <p>Budget Status by Category</p> <p>Budget Category</p> </div> </div>
<p>4:25- 4:28pm</p> <p>Yuan</p>	<p>Vice President Updates:</p> <ul style="list-style-type: none"> ● GPSG Updates <ul style="list-style-type: none"> ○ <i>Communication VP asked student organizations to send our communication specialists' contact information. They want to circulate our events.</i> ○ <i>GPSG is creating an event calendar. We can add our events to their calendar.</i>
<p>4:28-4:30pm</p> <p>Cara</p>	<p>Communications Committee:</p> <ul style="list-style-type: none"> ● Updates <ul style="list-style-type: none"> ○ <i>Please follow CGSE on instagram and Facebook!</i> ○ <i>Cara will connect with GPSG folks.</i> ○ <i>Ideas for promotion</i> <ul style="list-style-type: none"> ■ <i>Flyers with QR code</i> ■ <i>Giveaway for followers (maybe follow, like, comment, tag)</i>
<p>4:30-4:35pm</p> <p>Sierra and Sarah</p>	<p>Events Committee:</p> <ul style="list-style-type: none"> ● Updates <ul style="list-style-type: none"> ○ <i>Service Event and dance postponement/ future plan timeline</i> <ul style="list-style-type: none"> ■ <i>We are hoping to do this in the Spring.</i> ○ <i>January 20th combined ISPN event (rescheduled from Fall)- This is the International festival</i> ○ <i>Discussion about scheduling considerations for EdD students</i> <ul style="list-style-type: none"> ■ <i>EdD students are here once a month over a weekend. Perhaps we can keep this in mind when scheduling events. Evening and weekend events tend to work better for CASE and MAT students as well.</i>
<p>4:35-4:40pm</p> <p>Hannah & Hillary</p>	<p>Travel and Research Grants:</p> <ul style="list-style-type: none"> ● Updates <ul style="list-style-type: none"> ○ <i>How many grants were awarded?</i> <ul style="list-style-type: none"> ■ <i>\$4,745</i> ■ <i>21 awardees (16 travel, 5 research)</i> ■ <i>Due to funding, everyone received half of what they asked for. This accounts for about half of the budget for grants so there is money left for the spring.</i> ■ <i>There are not currently processes in place to decide how to objectively decide who got money and who didn't. We would like to consider these parameters and a protocol moving forward after spring semester.</i> ○ <i>Other opportunities for funding- GPSG, Asian Studies, others?</i>

Questions, Comments, Concerns?

- Contact the CGSE by email at CGSE@pitt.edu. Also, you may contact CGSE President Ogechi Ironi at OGI1@pitt.edu and CGSE Vice President Yuan Gao at YUG50@pitt.edu
- If you need to add or change something in the CGSE meeting minutes, please contact CGSE Secretary Holly Plank at holly.plank@pitt.edu

<p>4:40-4:45pm</p> <p>Ximing and Yuan</p>	<p>International Student Committee:</p> <ul style="list-style-type: none"> ● Updates <ul style="list-style-type: none"> ○ <i>ISPN has approval as a registered student organization</i> ○ <i>No updates from Ximing</i> ○ <i>Dancing event was successful.</i>
<p>4:45-4:50pm</p> <p>Ogechi</p>	<p>Conference Committee:</p> <ul style="list-style-type: none"> ● Updates <ul style="list-style-type: none"> ○ <i>There is a theme, and they are working on the description. Working Theme Title- Teaching For the Now. This will revolve around innovations. What is working great because of the adjustments we had to make. What is awesome now? What does the world of multimodal education look like?</i> ○ <i>Still figuring out logistics, timeline, events, keynote, breakfast, etc. It is sounding VERY exciting so far!</i> ○ <i>Please reach out to the committee with ideas (Email Hillary hmh60@pitt.edu)</i> ○ <i>Next Steps- Solidify theme, send out call for proposals, connect with speakers, etc.</i> ○ <i>We shared some ideas of how to elevate the work that HHD students are doing and connections with the other two departments.</i>
<p>4:50-4:55pm</p> <p>Holly</p>	<p>School Governance Committee Updates:</p> <ul style="list-style-type: none"> ● <i>School of Education Council/Planning and Budget Committee</i> <i>JP Marrero & Anna Premo</i> ● <i>Academic Programs Committee</i> <i>Cara Roth & Holly Plank</i> <ul style="list-style-type: none"> ● <i>The committee approved changes to K-12 Principal certificate and Education Policy and Social Change EdD</i> ● <i>The committee approved a proposal for a new certificate program called Critical Instructional Design and Technology Online Certificate</i> ● <i>Equity and Justice Committee</i> <i>Yue Geng & Yuan Gao</i> ● <i>Research, Teaching, and Mentoring Committee</i> <i>Holly Plank & Hannah Goldstein</i> <ul style="list-style-type: none"> ● <i>This committee has not met yet.</i> ● <i>Student Engagement Committee</i> <i>Sierra Ungerman, Sarah Peters, Jackie Spiezia, and Yue Geng</i>
<p>4:55-5:00pm (If any)</p> <p>Holly</p>	<p>CGSE Member Updates</p> <ul style="list-style-type: none"> ● <i>This is a space for any non-officer to share updates or concerns</i>
<p>4:55-5:00pm</p>	<p>Secretary:</p> <ul style="list-style-type: none"> ● <i>Next meeting- Please fill out your Doodle to indicate availability</i>

Holly	<ul style="list-style-type: none"> Action items <ul style="list-style-type: none"> See yellow boxes below
	<p><u>Meeting Adjourned</u></p> <p>Next General Meeting: 3rd week in January TBD</p> <p>Meeting Adjourned at 4:53pm</p>
Next Meeting Agenda Items	<ul style="list-style-type: none"> SORC policy updates ISPN updates

Action Items		
Task	Who is responsible?	Notes
Dates of future meetings in newsletter and social media	Cara	
Travel and Research Grant Updates	Hannah & Hillary	<p>Add updated documents to website and social media (email Greg and Cara)</p> <p>For next year→ Create draft protocol for distributing money, make additions for the application</p>
Connect Events and Communications with our communications email	Yuan	
School-wide Vote on By-laws Update	Ogechi	Create form

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Add by-laws update form to social media	Cara	
Social Media Giveaway	Cara and Ogechi	
Consult GPSG about what it looks like to nest an organization under CGSE	Yuan and Ximing	Registration was approved. ISPN is official organization under School of Education. Asked GPSG- First source for funding is CGSE
Connect about combined event in January	Yuan, Ximing, Sarah, Sierra	January 20th event with ISPN Service and International Festival
Discuss EdD concerns and travel grants	Ogechi, Hillary, Hannah	

CGSE Website-

<https://www.education.pitt.edu/student-services/student-organizations/council-graduate-students-education>

Zoom Link Additional Information-

Plank, Holly is inviting you to a scheduled Zoom meeting.

Topic: Plank, Holly's Personal Meeting Room

Join Zoom Meeting

<https://pitt.zoom.us/j/9474992190>

Meeting ID: 947 499 2190

One tap mobile

+12678310333,,9474992190# US (Philadelphia)

8778535247,,9474992190# US Toll-free

Dial by your location

+1 267 831 0333 US (Philadelphia)

877 853 5247 US Toll-free

Meeting ID: 947 499 2190

Find your local number: <https://pitt.zoom.us/u/achoBY3Yjp>

Join by SIP
9474992190@zoomcrc.com

Join by H.323
162.255.37.11 (US West)
162.255.36.11 (US East)
115.114.131.7 (India Mumbai)
115.114.115.7 (India Hyderabad)
213.19.144.110 (Amsterdam Netherlands)
213.244.140.110 (Germany)
103.122.166.55 (Australia Sydney)
103.122.167.55 (Australia Melbourne)
149.137.40.110 (Singapore)
64.211.144.160 (Brazil)
149.137.68.253 (Mexico)
69.174.57.160 (Canada Toronto)
65.39.152.160 (Canada Vancouver)
207.226.132.110 (Japan Tokyo)
149.137.24.110 (Japan Osaka)
Meeting ID: 947 499 2190

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