

Council of Graduate Students in Education (CGSE)

1/25/2025 Time: 12:30 PM
Meeting Agenda

Room: Welcome Center Conference room (WWPH 5914)
Zoom Meeting ID: <https://pitt.zoom.us/j/9061445486>

Attendees: Cara Roth, Anna Premo, Hanan Perlman, Song Fang, Zoey Zhao, Rachael Stowe, Audrey Buzzard, Gizem Guner Katipoglu, Hannah Goldstein, Hillary Chelednik, Jennifer Ponce Cori, Maggie Miller, Tianwen Li, Liying Cheng, Nour Alshammari, Yting Cheng, Ashlyn Salvage

Bylaws	CGSE Contact Sheet	CGSE Resources	Committee Notes Folder	CGSE Website
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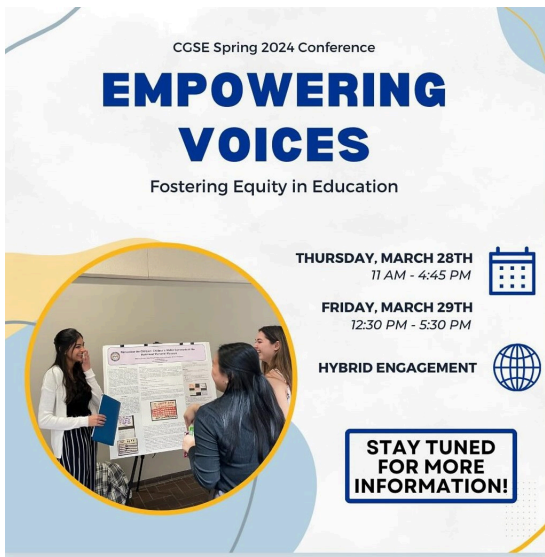
Time	<u>Call to Order</u>
Facilitator	
12:30-12:45pm	Welcome
Hannah & Hillary	Review & Approve Last Meeting's Minutes: November & December <ul style="list-style-type: none"> - Audrey & Anna approve November minutes - December minutes Cara & Hanan approve Introduce Agenda
CHECK IN!	Remind us of your name and position If you had to choose a completely different career path (unrelated to your current degree), what would you do or study?
	<u>Relevant Business</u>
Hannah & Hillary	PhD Panel (Academic and Alternative Academic) <ul style="list-style-type: none"> - Ashlyn will moderate the Feb 12th PhD Panel (Academic)--THANK YOU! - We still <u>need a volunteer</u> for the Monday, March 4th (12pm – 1:30pm) PhD Panel (Alternative Academic): Nour (she will let us know about her availability) GPSG Meetings <ul style="list-style-type: none"> - Thank you, Hanan, for navigating the communication around the new GPSG meeting times when addressed about the January 18th meeting. <ul style="list-style-type: none"> - Spring Meetings have changed to 11am on the third Wednesday of the month. - New GPSG meeting times: <ul style="list-style-type: none"> - February 21, 2024 (11am) → Cara Roth - March 20, 2024 (11am) → Liying Cheng, Song Fang - April 17, 2024 (11am) → Gizem Guner Alumni Meeting (1/25) no longer needs a CGSE rep for that meeting <ul style="list-style-type: none"> - Thanks to Rachael for volunteering! LRDC School of Education Graduate Student Representative: The LRDC GSC currently has one person from the computer science department, one person from the intelligent systems program, and three people from psychology (cognitive, developmental, cognitive &

	<p>developmental) department. They are looking for a SOE representative to more holistically represent LRDC graduate students.</p> <ul style="list-style-type: none">- Meet about three times a year- Main priority is giving money to fellow graduate students- Point of Contact: Jessica Macaluso, jam641@pitt.edu- If interested: Please email CGSE@pitt.edu to let us know, <i>and</i> put your name down on the 2023-2024 Committee & Meeting Sign Up Sheet. <p>SHOUT OUT to the events committee for a successful taco and marg event after Milestone day!! (See bottom of Dec. agenda for photos!)</p>																																																																																																															
Ashlyn	<p>Grad Student Union updates</p> <ul style="list-style-type: none">- To have a seat at the table of decisions- A majority of grad students signed cards- Timing: 12:30 PM 1/30 Tuesday - Cathedral of Learning - Formal response yes or no.- collective work- Please show up																																																																																																															
<div>Committee Updates</div>																																																																																																																
Anna Premo	<p>Business Manager Updates:</p> <ul style="list-style-type: none">• <i>Budget</i><ul style="list-style-type: none">○ Still not formally finalized but getting closer to being aligned with SORC on carryover○ Current state of budget/actuals (dashboard) <p>2023-24 CGSE Financial Dashboard</p> <div><div><p>Budget Status</p><table><caption>Budget Status Data</caption><thead><tr><th>Category</th><th>Amount</th><th>Percentage</th></tr></thead><tbody><tr><td>Spent</td><td>\$12,797</td><td>37.7%</td></tr><tr><td>Remaining</td><td>\$21,106</td><td>62.3%</td></tr></tbody></table></div><div><p>Budget Status by Category</p><table><caption>Budget Status by Category Data</caption><thead><tr><th>Budget Category</th><th>Remaining</th><th>Spent</th><th>Overrun</th></tr></thead><tbody><tr><td>CGSE Operations</td><td>\$7,500</td><td>\$4,500</td><td>\$0</td></tr><tr><td>Events</td><td>\$5,000</td><td>\$1,000</td><td>\$0</td></tr><tr><td>Student Funds</td><td>\$8,000</td><td>\$7,500</td><td>\$0</td></tr><tr><td>Sustainability</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Reserves</td><td>\$5,000</td><td>\$0</td><td>\$0</td></tr></tbody></table></div></div> <div><p>Monthly Spend by Category</p><table><caption>Monthly Spend by Category Data</caption><thead><tr><th>Month</th><th>CGSE Operations</th><th>Events</th><th>Reserves</th><th>Student Funds</th><th>Sustainability</th></tr></thead><tbody><tr><td>Jul</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Aug</td><td>\$1,000</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Sep</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Oct</td><td>\$500</td><td>\$0</td><td>\$0</td><td>\$500</td><td>\$0</td></tr><tr><td>Nov</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Dec</td><td>\$3,000</td><td>\$2,000</td><td>\$0</td><td>\$2,500</td><td>\$0</td></tr><tr><td>Jan</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$2,500</td><td>\$0</td></tr><tr><td>Feb</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Mar</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Apr</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>May</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Jun</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr></tbody></table></div> <ul style="list-style-type: none">• <i>Apprenticeship model</i><ul style="list-style-type: none">○ Hanan has expressed interest!○ <u>If anyone else would like to be considered, let Anna know today</u>○ Will start shadowing after this meeting• <i>Reimbursements</i>	Category	Amount	Percentage	Spent	\$12,797	37.7%	Remaining	\$21,106	62.3%	Budget Category	Remaining	Spent	Overrun	CGSE Operations	\$7,500	\$4,500	\$0	Events	\$5,000	\$1,000	\$0	Student Funds	\$8,000	\$7,500	\$0	Sustainability	\$0	\$0	\$0	Reserves	\$5,000	\$0	\$0	Month	CGSE Operations	Events	Reserves	Student Funds	Sustainability	Jul	\$0	\$0	\$0	\$0	\$0	Aug	\$1,000	\$0	\$0	\$0	\$0	Sep	\$0	\$0	\$0	\$0	\$0	Oct	\$500	\$0	\$0	\$500	\$0	Nov	\$0	\$0	\$0	\$0	\$0	Dec	\$3,000	\$2,000	\$0	\$2,500	\$0	Jan	\$0	\$0	\$0	\$2,500	\$0	Feb	\$0	\$0	\$0	\$0	\$0	Mar	\$0	\$0	\$0	\$0	\$0	Apr	\$0	\$0	\$0	\$0	\$0	May	\$0	\$0	\$0	\$0	\$0	Jun	\$0	\$0	\$0	\$0	\$0
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Questions, Comments, Concerns?

- Contact the CGSE by email at CGSE@pitt.edu. Also, you may contact CGSE President Hillary Chelednik (hmh60@pitt.edu) or Hannah Goldstein (hgg11@pitt.edu)
If you need to add or change something in the CGSE meeting minutes, please contact CGSE Secretary Jennifer Ponce Cori (jkp33@pitt.edu)

	<ul style="list-style-type: none"> ○ Question raised by SORC about travel awards eligibility – resolved! ○ Note: when you're getting reimbursed for expenses, if there's a major delay (2+ weeks) between when SORC approves the request and when you receive payment, let Anna know ● Stipends <ul style="list-style-type: none"> ○ Everyone should have received at least one payment by now ○ If there are any issues with receiving your stipend, reach out to Anna
Hannah & Hillary	<p>Travel and Research Grants:</p> <ul style="list-style-type: none"> ● Fall Grants Follow Up: <h2>2023-24 Travel & Research Awards</h2> <div> <div>10</div> <div>1</div> <div>12</div> </div> <div> <div>AWARDS FULFILLED</div> <div>AWARDS PARTIALLY FULFILLED</div> <div>AWARDS NOT FULFILLED</div> </div> <div> <div>\$2,931 requested</div> <div>\$63 requested \$37 remaining</div> <div>\$3,469 remaining</div> </div> <ul style="list-style-type: none"> ● Communication with people that were awarded. ● Spring Grants: <ul style="list-style-type: none"> ○ WHEN: APPLICATIONS OPENS: January 25, 2024 ● APPLICATIONS CLOSE: February 22, 2024 <ul style="list-style-type: none"> ○ WHERE: QR CODES via Social Media and SoE Newsletter and word of mouth from our various committees/representatives ○ Travel Grant Information: Fall 2024 and Research Grant Information: Fall 2024
Cara Roth	<p>Communications Committee:</p> <ul style="list-style-type: none"> ● Post about the spring grants is on social media ● Virtual flier on the screen ● post about conference proposal on social media ● Intros: Cara will email the officers ● Idea: Office hours (virtual or in person) - Cara will send an email about this. ● Flier about the CGSE meetings
Rachael & Zoey	<p>Conference Committee</p> <ul style="list-style-type: none"> ● Theme: empowering voices ● March 28th to March 29th ● Proposals till March 1st ● Almost all reservations ● Call for proposals is open ● Proposal review volunteers ● Contact Rachel and Zoey if you want to volunteer for reviewing proposals

		
	School Governance Committee Updates: <ul style="list-style-type: none"> • Dean search • Lacking of school of Ed students participating • Few student voices 	
	Events Committees: <ul style="list-style-type: none"> • Master calendar: for different activities. • Elections, conferences, milestone day, ISPN activities* • How to create engagement? Faculty showcases. 	
	CGSE Representative Updates TLL (Tianwen) →Runs TLL Canvas page so send any communications her way! (grants & conference) EFOP (Liyong) HHD (Maggie) EdD (Tasha & Yiting) Masters (Audrey & Song) Academic programs committee - master's students that will be virtually... How to engage students virtually? International Students (Nour) - Events from ISPN Other ideas: <ul style="list-style-type: none"> - Advertising more about defenses. 	
	<p style="text-align: center;"><u>Meeting Adjourned</u></p> <p style="text-align: center;">Next General Meeting: xxx, _____, 2024 xxxx</p>	
Next Meeting Agenda Items	<ul style="list-style-type: none"> • Please choose your availability for the February/March/April Meetings through this poll: • By 5PM tomorrow (January, 26th) • Zcal link: 	

Questions, Comments, Concerns?

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	https://zcal.co/m/7acCRDEv <ul style="list-style-type: none"> • The poll doesn't consider: <ul style="list-style-type: none"> ○ SPRING BREAK WEEK: March 11-15th ○ CONFERENCE: March 28th & 29th
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<u>Action Items</u>		
Task	Who is responsible?	Notes

CGSE Website-

<https://www.education.pitt.edu/student-services/student-organizations/council-graduate-students-education>