

Council of Graduate Students in Education (CGSE)

3/21/2024 Time: 12:30 PM
March Meeting Agenda

Room: Welcome Center Conference room (WWPH 5914)
Zoom Meeting ID: <https://pitt.zoom.us/j/9061445486>

Attendees: Gerard Dorve- Lewis, Hanan Perlman, Li Tianwen, Audrey Buzard, Nour Alshammari, Cara, Song, Zoey, Rachael Stowe, Ashlyn Salvage, Hannah Goldstein, Hillary Chelednik, Jennifer Ponce Cori, Lying Cheng

Bylaws	CGSE Contact Sheet	CGSE Resources	Committee Notes Folder	CGSE Website
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Time	<u>Call to Order</u>
Facilitator	
12:00-12:10pm	Welcome Review & Approve Last Meeting's Minutes: February Cara and Ashlyn Introduce Agenda
Hannah & Hillary	
CHECK IN!	What song/ artist are you listening to these days?
	<u>Relevant Business</u>
Hannah & Hillary	<p>PhD Panel (Academic and Alternative Academic)</p> <ul style="list-style-type: none"> - Thank you to Ashlyn for moderating the March 4th panel! <p>GPSG Meetings</p> <ul style="list-style-type: none"> - Thank you Lying and Song for moderating yesterday's meeting! <ul style="list-style-type: none"> — February 21, 2024 (11am) → Cara Roth — March 20, 2024 (11am) → Lying Cheng, Song Fang - April 17, 2024 (11am) → Gizem Guner <p>Cara's CGSE Communication Bulletin board!</p> <p>CGSE 2024-2025 Election Nominations are Open!</p> <ul style="list-style-type: none"> - Please nominate and share with folks in your dept! - March 21st at 12 am through April 4th at 5 pm. <p>Bylaw's discussion continued...</p> <ul style="list-style-type: none"> - Vote on by-law changes (to be put on elections ballot): <ul style="list-style-type: none"> - Proposed Adjustments to By-Laws: Bylaws with proposed changes <ul style="list-style-type: none"> - Votes: We voted for directions items in the bylaw document. - Other changes to internal policy (not in by-laws) <ul style="list-style-type: none"> - GPSG Reps: The winner is Option 2 <ul style="list-style-type: none"> - Option 1: we have two constant people that volunteer as reps

	<p>at the start of the semester and fulfill the role throughout the year - 6 votes</p> <ul style="list-style-type: none">- Option 2: we have one constant GPSG rep that volunteers as reps at the start of the semester and fulfill the role throughout the year and one rotating rep that folks sign up for at the start of fall semester and again at the start of spring semester. 8 votes- Option 3: two rotating reps. 1 vote <p>- Conference co-chair: TABLE FOR NEXT MEETING</p> <ul style="list-style-type: none">- Add attending the Alumni meeting to role responsibilities (strongly suggesting, as scheduling allows)- Other specifications for the conference committee role (Rachael/Zoey proposing new language for the by-laws?)																																																																																																															
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Anna & Hanan	<p>Business Manager Updates:</p> <ul style="list-style-type: none">- Welcome Hanan as new Business Manager! April 1 marks official start- New SORC tool (Experience) is looking very promising for financials<ul style="list-style-type: none">- Have transactions through January loaded already- Looking like we may have a significantly higher budget next year- Reimbursement request approvals are also happening faster- Financials tracking well overall<ul style="list-style-type: none">- Anticipate higher spend for conference than any other time- Still have ~\$7k expected for travel/research award reimbursements <p>2023-24 CGSE Financial Dashboard</p> <div><div><p>Budget Status</p><table><caption>Budget Status Data</caption><thead><tr><th>Category</th><th>Amount</th><th>Percentage</th></tr></thead><tbody><tr><td>Spent</td><td>\$20,084</td><td>54.9%</td></tr><tr><td>Remaining</td><td>\$16,506</td><td>45.1%</td></tr></tbody></table></div><div><p>Budget Status by Category</p><table><caption>Budget Status by Category Data</caption><thead><tr><th>Budget Category</th><th>Remaining</th><th>Spent</th><th>Overrun</th></tr></thead><tbody><tr><td>CGSE Operations</td><td>\$5,500</td><td>\$6,000</td><td>\$0</td></tr><tr><td>Events</td><td>\$4,500</td><td>\$1,500</td><td>\$0</td></tr><tr><td>Student Funds</td><td>\$6,000</td><td>\$11,000</td><td>\$0</td></tr><tr><td>Sustainability</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Reserves</td><td>\$4,500</td><td>\$0</td><td>\$0</td></tr></tbody></table></div></div> <div><p>Monthly Spend by Category</p><table><caption>Monthly Spend by Category Data</caption><thead><tr><th>Month</th><th>CGSE Operations</th><th>Events</th><th>Reserves</th><th>Student Funds</th><th>Sustainability</th></tr></thead><tbody><tr><td>Jul</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Aug</td><td>\$1,000</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Sep</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Oct</td><td>\$500</td><td>\$0</td><td>\$0</td><td>\$500</td><td>\$0</td></tr><tr><td>Nov</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Dec</td><td>\$4,000</td><td>\$0</td><td>\$0</td><td>\$3,500</td><td>\$0</td></tr><tr><td>Jan</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$2,500</td><td>\$0</td></tr><tr><td>Feb</td><td>\$1,000</td><td>\$0</td><td>\$0</td><td>\$1,000</td><td>\$0</td></tr><tr><td>Mar</td><td>\$1,500</td><td>\$0</td><td>\$0</td><td>\$3,500</td><td>\$0</td></tr><tr><td>Apr</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$500</td><td>\$0</td></tr><tr><td>May</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr><tr><td>Jun</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td><td>\$0</td></tr></tbody></table></div>	Category	Amount	Percentage	Spent	\$20,084	54.9%	Remaining	\$16,506	45.1%	Budget Category	Remaining	Spent	Overrun	CGSE Operations	\$5,500	\$6,000	\$0	Events	\$4,500	\$1,500	\$0	Student Funds	\$6,000	\$11,000	\$0	Sustainability	\$0	\$0	\$0	Reserves	\$4,500	\$0	\$0	Month	CGSE Operations	Events	Reserves	Student Funds	Sustainability	Jul	\$0	\$0	\$0	\$0	\$0	Aug	\$1,000	\$0	\$0	\$0	\$0	Sep	\$0	\$0	\$0	\$0	\$0	Oct	\$500	\$0	\$0	\$500	\$0	Nov	\$0	\$0	\$0	\$0	\$0	Dec	\$4,000	\$0	\$0	\$3,500	\$0	Jan	\$0	\$0	\$0	\$2,500	\$0	Feb	\$1,000	\$0	\$0	\$1,000	\$0	Mar	\$1,500	\$0	\$0	\$3,500	\$0	Apr	\$0	\$0	\$0	\$500	\$0	May	\$0	\$0	\$0	\$0	\$0	Jun	\$0	\$0	\$0	\$0	\$0
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Hannah & Hillary	<p>Travel and Research Grants</p> <ul style="list-style-type: none">- Travel and Research grants have closed, and all awardees have been notified- All eligible applicants were awarded 59% of their requested amount- We awarded \$3,594 in Travel grants and \$2,066 in research grants																																																																																																															

Questions, Comments, Concerns?

- Contact the CGSE by email at CGSE@pitt.edu. Also, you may contact CGSE President Hillary Chelednik (hmh60@pitt.edu) or Hannah Goldstein (hgg11@pitt.edu)
If you need to add or change something in the CGSE meeting minutes, please contact CGSE Secretary Jennifer Ponce Cori (jkp33@pitt.edu)

Cara Roth	Communications Committee: <ul style="list-style-type: none"> - Bulletin board - Updating the CGSE website - "Please check out our new announcements bulletin board! Information about university and School of Education events will be advertised and updated consistently. https://padlet.com/communicationscgse/cgse-communications-board-fi7as2mpa2k2xdya"
Rachael & Zoey	Conference Committee <ul style="list-style-type: none"> ● Volunteer sign-ups <ul style="list-style-type: none"> ○ Please sign up for at least one spot if available. Zoey and I will need a good amount of help during certain times, and any help you could provide would be really appreciated. ● Last-minute marketing and spreading the word ● RSVP form ● Conference schedule ● Work with Jennifer to pick up supplies we already have ● Potential for Alumni panel outside of the conference? <ul style="list-style-type: none"> ○ Idea> having another event with CGSE in another time. Just to remember they gave \$\$\$
Ashlyn	Events Committees: <ul style="list-style-type: none"> - Union updates again to the agenda
Jennifer	Research, Teaching, and Mentoring committee Friday morning about the internal SOE grant applications. Dean's conference room (5925) 9:45-10:30 – RTM committee + student reps will review the student-faculty research grants. 10:30-12 – Jill Perry will join the committee to review the POP grant applications
Hanan	School Governance Committee Updates: <ul style="list-style-type: none"> - Dean Search: Two intense days interviewing candidates. Engage more students to hear the candidates and have open feedback for them. Early April. Concern *sharing to CGSE <ul style="list-style-type: none"> - Petition - Gaza *Palestine/Israel - Create a space for conversation
	CGSE Representative Updates TLL (Tianwen) EFOP (Liyang) HHD (Maggie) EdD (Tasha & Yiting) Masters (Audrey & Song) International Students (Nour) Other ideas: <ul style="list-style-type: none"> - Advertising more about defenses.
	<p style="text-align: center;"><u>Meeting Adjourned</u></p> <p style="text-align: center;">Next General Meeting: xxx, _____, 2024 xxxx</p>

Next Meeting Agenda Items	
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<u>Action Items</u>		
Task	Who is responsible?	Notes
GPSG Reply	Jennifer	Response

CGSE Website-

<https://www.education.pitt.edu/student-services/student-organizations/council-graduate-students-education>

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